



## Co-Driver Services

## Vehicle Maintenance

Make sure your vehicles are in good shape through preventive maintenance.

Preventive maintenance is maintenance that is regularly performed on your trucks (and other equipment) to lessen the likelihood of them failing. It is performed while your vehicles are still working so that they do not break down unexpectedly. Our application is especially suited for fleets that are maintained internally.

**Types of preventive maintenance**

Preventive maintenance can be scheduled on a time or usage-based trigger. Time-based preventive maintenance is triggered by a regular inspection of your vehicles that would severely impact production in the event of a breakdown. Usage-based triggers fire after a certain number of kilometers, hours, or production cycles.

**Advantages with preventive maintenance**

Planning is the biggest advantage of a preventive maintenance program. Unplanned, reactive maintenance has many overhead

costs that can be avoided. Unplanned maintenance typically costs three to nine times more than planned maintenance. When maintenance is planned, each of these costs can be reduced. Through planning, any required parts, supplies and personnel can be gathered to minimize the time taken for a repair.

**Key features of our maintenance module**

- Separate module in Weboffice to schedule planned maintenance based on km or due dates
- Control the status of every maintenance task (Planned, Upcoming, Overdue, Done, Deleted)
- Files can be attached to each task
- Full traceability through history view with timeline of tasks
- Templates to simplify creating tasks



ID	TASK NAME	VEHICLE	DUE DATE	DUE MILEAGE (KM)	CLOSING DATE	ACTIONS
1	Replace Vehicle	2	2020-03-02	1	4-01-2020	
2	Change Oil	3	2020-03-06	123	2-12-2020	
15	Change Wheel	73	2020-02-27	0		
16	Replace Window	1	2020-03-05	123		
17	Change Engine	72	2020-03-12	120		

The user gets full control of the maintenance tasks through the overview

### Filter the maintenance tasks

To make it easy for the vehicle manager to keep control of the maintenance of the vehicles, every task is automatically updated based on status. The due date and due mileage are dependent on whatever comes first. The different statuses are Planned, Upcoming (how far ahead should a task be planned, in terms of KM or time), Overdue, Done or Deleted.

### Details of each task

There are four different categories of maintenance tasks:

- Inspection
- Predictive maintenance
- Supportive maintenance
- Damage and repairs (human factor)

### Control of costs

The cost of each maintenance task is specified through estimated hours, estimated cost, category and the currency. Examples of categories are Labor, Service, Spare parts, Tires, Emergency. Based on each category, it is possible to generate a standard report of costs for each category of maintenance tasks.

### Required equipment\*

- AddSecure Co-Driver Weboffice

\*For more information, please refer to our product data sheets.

Category	Estimated hours	Estimated Cost	Currency
Labor	5	15	EUR
Service	3	99	EUR
Spare parts	1	23	EUR
Tires	10	8	EUR
Emergency	5	12	EUR

The vehicle manager can generate a standard report of costs for each category of maintenance tasks.

### Upload files for each maintenance task

Files can be attached to each maintenance task in the open-ended attachment area where instructions for different work tasks can be saved/stored.

In the open-ended attachment area instructions for different tasks can be saved/stored.

### History of tasks

The vehicle manager can easily follow up what maintenance has been completed for each vehicle and the workflow through a history view. The view presents key information about each task, like status, due date, closing mileage.